

The Anatomy of a Law School Application (2014–2015)

Your application will be submitted online to all of your law schools through the **LSAC’s Credential Assembly Service (CAS)** (formerly known as LSDAS). *All law schools use this service.* You access the service through the LSAC.org account you used to sign up for the LSAT. You must pay a \$160 fee for CAS; this fee is separate from LSAC’s \$165 LSAT fee and the application fees charged by the law schools.

Component	Process	Deadline	How LoHoLaw Can Help
1. Transcript	<p>Order online at www.registrar.fas.harvard.edu/fasro/common/transcripts.jsp. Send 1 copy to: Law School Admission Council 662 Penn Street PO BOX 2000-M Newtown PA 18940-0993</p> <p>For international transcripts from study abroad programs, send 1 copy to: Law School Admission Council 662 Penn Street PO BOX 8502 Newtown PA 18940-8502 USA</p>	You can do this as soon as your grades are available for the most recent term before you apply.	We are available to discuss course selection with pre-law students.
2. LSAT score	Register for the test online at LSAC.org. Talk to friends & tutors that have taken the LSAT for study recommendations and develop a study plan and timeframe tailored to you. Plan on committing at least two months for studying, although many students dedicate more time (and some less).	June 9 or Sep. 27	Practice LSATs & workshops
3. Letters of recommendation	<p>See online form on the Lowell House website: “Sandy Alexander’s Thoughts about Recommendation Letters for Law School.”</p> <p>Ask your recommenders to send copies of their letters to the Lowell House Office. The House will keep your letters on file and can send those letters to law schools in the future, if necessary. To send copies to the Lowell House Office, provide your recommenders with a Waiver/Request for Recommendation form, available on the Lowell House website.</p>	Oct. 1	We are available to chat with you about selecting & approaching recommenders. The House Office will keep your letters on file.

4. Personal statement	See online form: "Perfecting Your Personal Statement." Submit your draft to LoHoLaw@fas.harvard.edu by Sep. 16 to receive feedback from two tutors.	Sep. 15 (draft)	Personal Statement review
5. Supplemental essay or diversity statement	Some law schools require (e.g., Yale) or recommend (e.g., Michigan) a second, usually shorter essay. Use this second essay to highlight a second aspect of your background or interests not covered by your personal statement. Most law schools also provide an opportunity to write a short statement about how you would contribute to the diversity of the law school. If you genuinely believe you would contribute to the diversity of the law school, write this statement. Keep it short and simple. Submit your draft to LoHoLaw@fas.harvard.edu by Sep. 15 to receive feedback from two tutors.	Sep. 15 (draft)	Personal Statement review
6. Resume	Aim for one page.	Do this soon, but prioritize the other application components.	We are available to review your resume.
7. Application forms	Electronic application forms become available through LSAC's CAS in early September. Complete and submit forms (with all other application materials) online via LSAC's CAS.	Nov. 15	We aim to help pace you to be ready to submit by Nov. 15.
8. Dean's certification form	Harvard College no longer writes Dean's Letters in support of its undergraduate law school applicants. The College received overwhelming evidence that these letters were not helpful. However, a few schools (e.g., Stanford) require a simple form that must be signed by our Resident Dean, Caitlin Casey, in order to certify that you are/were in good standing as an undergraduate at Harvard. Send the form with an addressed & stamped envelope to the Lowell House Office with a polite request to have it signed & mailed to the law school.	Do this early in the fall.	With sufficient notice, House Office will sign & mail the form.