Lowell House
2016 Move out and Storage

Storage FAQS:

Q: When is storage? You can move your belongings into storage between Monday, May 9th and Saturday, May 14th. May 9th-11th, storage is open from 1-3pm, May 12th from 12-3pm, and May 13th-14th from 10am-4pm. End of summer storage removal will occur between Aug. 27th and August 30th.

Q: Who can store?
A: Anyone hailing from 150+ miles away from campus. If you get a move-out packet with storage labels, it means you’re in this group; mistakes are known to occur, however, so if you’re from California but don’t receive any storage labels, by all means come get some from the building manager (but bring proof that you’re actually from California). The College develops the list not the houses.

Q: What can I store?
Anything up to 6 items (boxes, furniture, etc.). Large furniture, televisions, etc. are stored in separate rooms from the conventional boxes. There will be signs.

Q: Bike storage?
A: We have indoor bike storage for the summer, which is already open. All bikes need to have a 2016 bike tag, obtainable from the Lowell building manager’s office. All bikes not tagged will be cut and removed on May 28th, 2016.

Q: Can I share labels?
A: Yes, if you have extra storage labels and your friend has extra stuff (or vice versa), you can certainly spread the wealth. If you still have extra drop them off at the Building managers Office we will give them out to those who need them.

Q: What if I lost my labels?
A: You will need to wait till Saturday afternoon to see if we have space available, if we do then we will get you in. Otherwise you will need to seek off-site storage.

Q: Can I use an outside vendor for storage?
A: We encourage it, there are several companies who provide this service, plus they will come to your room and deliver it to your new room in the fall.

Q: I have friends in other houses that do not have storage can I let them use my labels.
A: We strongly recommend that you do not. With limited storage space for Lowell residents letting others use it will cause a problem for your fellow residents. In the past several years we have stopped and removed items from storage that came from Houses other than Lowell, who did not have a Lowell Storage tag. These items are given to Habit for Humanity.
Things you should know about moving out:

1) Undergrad swipe access will be shut off at NOON, May 15th. All undergrads must vacate their suites before this time.
2) Senior swipe access will be shut off at 5pm, May 27th (the day after graduation).
3) You cannot stay beyond the dates above without the college approval, as most rooms are booked by Alumni for the undergrads and summer school after the seniors leave. The room list has already been sent to HAA and Summer School. Even if you get approval it most likely you will not be in the room you are in or even in Lowell House.
4) Furniture: If you removed any beds from your suite or added any bookcases, your suite’s natural furniture equilibrium must be restored by May 1st for seniors (senior term bills are written up on May 2nd), and May 15th for undergrads. The furniture doesn’t need to be correctly arranged at this time, it just has to be in the room. If extra furniture is present, the room will be billed for the cost of removing it ($75 per item, $150 per bed). If any furniture is missing, the room will be billed for the cost of replacing the furniture (which is a LOT more than the removal charge).
5) If rooms are painted, or if walls are damaged in any way, the room will be term billed a minimum of $100 per compromised wall.
6) Each room MUST return their original keys, or subsequently distributed Harvard keys. Do not return duplicate, non-Harvard keys; locks will be changed and you will be term billed $100 (only Harvard keys are properly marked for storage and re-issue).
7) If non-Harvard furniture is found in your room after move out, or if your room is exceptionally dirty, you will be term billed at least $75. Leaving something as big as a couch will run you about $400 in term bills. Also your friends on dorm crew will lose respect for you, and you can’t put a price on that.

Mail and what happens to it during the summer:

1) Your mail box is used during the summer by summer school. This is why it is important to forward your mail by going on line to HUMS at http://www.uos.harvard.edu/transportation/mail_services/student_mail_forwarding.shtml
2) Mail that is delivered after you leave is forwarded to HUMS and if you have set up forwarding you will get it. If not, then you can guess the outcome!
3) Packages cannot be forwarded and are returned to sender.
4) Packages and mail are accepted starting August 18th. Do not plan on sending anything prior to the 18th. It will be sent back.